



# Open/Close Schedule

Dealer Information		
<input type="text"/>	<input type="text"/>	<input type="text"/>
Dealer Number	Dealer Name	Date

Subscriber Information		
<input type="text"/>	<input type="text"/>	<input type="text"/>
Account Number	Secondary Account Number	Subscriber Name

**Instructions**  
 Please provide all times in military (24 hour) time or with AM/PM carefully noted. Complete all areas that apply in the sections below.

Reporting			
<b>Report Frequency (choose one):</b> <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly			
<b>Reporting Method (Choose One):</b>	<input type="checkbox"/> None - Dealer will obtain reports via CMS-Connect at no charge	<input type="text"/>	Email: <input type="text"/>
	<input type="checkbox"/> Mail - Report will be mailed to subscriber and charged to dealer monthly	<input type="text"/>	Fax: <input type="text"/>

Options			
<b>Acceptable variance from scheduled time:</b>	Openings:	<input type="text"/> Minutes Early	<input type="text"/> Minutes Late
	Closings:	<input type="text"/> Minutes Early	<input type="text"/> Minutes Late

Supervision of Account	
<b>Indicates which types of Open/Close instances will require Operator Action. Choose any/all that apply. If no choice(s) made, Standard Operating Procedures will apply.</b>	<input type="checkbox"/> Open Outside of Schedule <input type="checkbox"/> Late to Open <input type="checkbox"/> Early Close <input type="checkbox"/> Fail to Close

Weekly Schedule				
Day of the Week	Open Time Number 1	Close Time Number 1	Open Time Number 2	Close Time Number 2
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

\*\*\*Holiday Schedule: If closed, mark "Closed". If open, mark "Special Hours" and indicate Open/Close times (Military Time or AM/PM clearly shown)

	Closed	Special Hours	Open Time	Close Time		Closed	Special Hours	Open Time	Close Time
New Year's Eve	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	New Year's Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
MLK Jr. Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	President's Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Good Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	Easter Sunday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Memorial Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	July 4th	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Veterans Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	Labor Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Rosh Hashanah	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	Yom Kippur	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Columbus Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	Thanksgiving	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Day After Thanksgiving	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	Hanukkah	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Christmas Eve	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	Christmas Day	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
Other (give date):					<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

\* Please submit a new holiday schedule for any changes in holiday observance  
 \*\* All open/close supervised accounts will be setup as "closed" on the following holidays: New Years Day, Memorial Day, 4th of July, Labor Day, Thanksgiving Day, and Christmas Day unless otherwise instructed by the alarm company

User Information		
<input type="text"/>	<input type="text"/>	<input type="text"/>
Subscriber Name	Passcode (10 characters max)	User #
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

<input type="text"/>	<input type="text"/>
Dealer Signature	CMS Use Only:

Received By:	Date:	Processed By:	Date:
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